

City of London Corporation Committee Report

Committee(s): Epping Forest & Commons Committee – For Decision	Dated: 29/06/2025
Subject: Appointment of Consultative Committees and Groups and Representatives on Other Bodies	Public report: For Decision
This proposal: • provides business enabling functions	N/A
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of:	Ian Thomas CBE, Town Clerk & Chief Executive
Report author:	Zoe Williams, Governance Officer

Summary

The Committee is asked to consider its appointments for the next twelve months. Provision for appointing a Member to serve as an observer on the Natural Environment Board is also to be considered. It is expected that this appointment would encompass the strategic Open Spaces capacity of that Committee. It was agreed in the Governance Review that local consultative bodies be removed from formal centrally administered structures.

Recommendation(s)

Members are asked that:

- Consideration be given to the appointment and composition of the following Consultative Committees and Groups:
 - **Ashted Common Consultative Group;**
 - **Burnham Beeches and Stoke Common Consultative Group;**

- **West Wickham, Spring Park and Coulsdon Commons Consultative Group;**
- **Epping Forest Consultative Group**
- Endorse the continuation of the appointment and composition of the following Consultative Committees and Groups made last year.
- Consider the appointment of a Member to serve as an observer on the Natural Environment Board.

Main Report

Background

1. The Committee makes a number of appointments to Consultative Committees and Groups that fall within its remit. Although these are reviewed annually it is within the gift of the Committee to set up groups and working parties as required based on the management of projects being undertaken during the year.
2. The Committee are also asked to review terms of reference for the Consultative Committees and Groups.
3. As agreed in 2024, the terms of reference for the consultative bodies detailed in this report should replace references to the Town Clerk with local officers to reflect the decision for these bodies to be supported locally to allow suitable freedom to better reflect their role as consultative rather than decision making bodies. Also, the terms of reference should be updated to accurately reflect correct job titles where they have changed.

Implications

4. There are no financial, legal or risk implications.

Conclusion

5. That consideration be made to endorsing appointments to the various Consultative Committees and Groups last year and reappoint.

Appendices

- Appendix 1 – Epping Forest Consultative Group Terms of Reference
- Appendix 2 – Ashted Common Consultative Group Terms of Reference
- Appendix 3 – West Wickham, Spring Park and Coulsdon Commons Consultative Group Terms of Reference
- Appendix 4 – Burnham Beeches and Stoke Common Consultative Group Terms of Reference

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